



Grass Valley School District

# Grass Valley In- Person Instruction

2020-2021

# In-Person Reopening Handbook

*October 14th, 2020*



Guidelines are subject to change based on public health orders.

Guidelines outlined in this document are based on California Department of Public Health guidance.

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**Below is the original 3-Phase plan that was Board approved on 7/21/20.**

**Updated reopening schedules are found later in this document.**

## **Grass Valley 3-Phase Instructional Program**

### **Phase 1 -- Learning at Home (Online Learning)**

- Students learn at home, 5 days a week, with daily instruction
- Teachers and service providers will connect with students remotely
- Instruction includes a combination of live instruction, digital or hard copy assignments and/or pre-recorded lessons

### **Phase 2 -- Hybrid Model**

- Reduced student numbers for part day on-site classes with students in cohorts
- Two days of in person instruction and three days of learning at home
- Alternating days of student at school learning (e.g. Cohort A=Monday/Tuesday and Cohort B=Thursday/Friday)

### **Phase 3 -- Traditional School with Safety Precautions in place**

- All safety practices and guidelines as outlined by the Nevada County Public Health Department and CDC will be followed
- Full school day of instruction, on campus 5 days a week

**\* We will move between these phases based on State and County Public Health Guidelines**

**\*\* Full online learning (Grass Valley Virtual Program) will be offered in addition to the 3-Phases based on family preference and/or student medical needs**

The 2020-21 school year continues to provide a variety of changes, challenges and surprises. As a district team, we acknowledge and appreciate the hard work of our staff, students, parents, and community. Since the beginning of school closures in March of last school year, we have been planning and preparing for a variety of reopening scenarios and our focus has been on the safety of all students and staff while providing high quality learning experiences.

As you may imagine, many of our early plans were adapted due to changes within the guidelines, expectations, funding, and the spread of COVID-19 were constantly changing. We appreciate your continued patience and flexibility as we acknowledge this ever-changing landscape.

This handbook represents our foundation for the transition to hybrid learning. As we have learned from the last few months, change is inevitable, and we will continue to update and adapt this document as we learn of new best practices. In planning for this year, we were guided by the following principles:

- Student and staff safety
- Educational program quality
- Students and staff returning to a physical school site for in person learning
- Parent choice in programs
- Staff engagement, training and support
- Offering a quality distance learning program
- Collaboration with surrounding districts as well as the Nevada County Superintendent of

Schools Office and the Nevada County Health Department

Thank you again for your commitment to the Grass Valley School District. We appreciate your support for our district and staff and we look forward to serving you and our students this school year.

### **Andrew Withers**

**Superintendent**

**Grass Valley School District**

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*"Together... Inspiring Success in Every Child"*

## General Measures

Per State guidelines, the Grass Valley School District will continue to review guidance, consult, communicate and collaborate with the following agencies regarding current disease levels, testing capabilities, and control measures locally to ensure we are providing the healthiest learning environment for students and staff.

- Nevada County Public Health
- Nevada County Office of Education
- California Department of Public Health
- California Department of Education
- Surrounding Districts

In accordance with state guidelines, the Grass Valley School District has contingency plans in place for the possibility of closure of classes, groups, or entire facilities when persons associated with the facility or in the community test positive for COVID-19.

Furthermore, the Grass Valley School District will continue to review and update health plans for high-risk individuals to ensure proper support and accommodations are provided.

The Grass Valley School District has reviewed Cal/OSHA requirements and has an effective plan to protect employees.

### **Promoting Healthy Hygiene**

#### **Practices:**

#### **Hand Washing**

We are committed to teaching, reinforcing, and developing regular hand washing routines throughout campuses. Education will include best practices on avoiding contact with one's eyes, nose, and mouth, as well as washing or sanitizing hands before and after eating, using the restroom, being outside, and coughing or sneezing. Time will be set aside for teachers to develop a regular schedule for routine hand hygiene.

#### **Hand Sanitizer**

Hand sanitizing stations are available around campuses, additional hand sanitizer is in all classrooms and additional PPE supplies are available for school sites in the front office.

#### **Physical Distancing**

Each school campus has put measures in place to increase physical distancing in hallways, classrooms, walkways, bathrooms, and other areas of the campus. Students will be encouraged to not congregate together especially in high traffic areas.

#### **Work Areas**

Staff and students will avoid sharing phones, work supplies, and office equipment when feasible; never share Personal Protective Equipment (PPE). Take time to clean the work area(s) as needed during the day.

## Face Coverings

Face coverings must be used in accordance with [CDPH guidelines](#) unless a person is exempt as explained in the guidelines, particularly in indoor environments, on school buses, and areas where physical distancing alone is not sufficient to prevent disease transmission.

Age	Face Covering Requirement
Under 2 years old	No
2 years old – 2nd grade	Required**
3rd grade – High School	Required**

\*\*Face coverings are required unless the child and parent have had a meeting with the site principal, nurse and an exemption is granted for a medical or behavioral reason. A physician note is required in situations when a staff, student or visitor are unable to wear a mask. They should consult with their healthcare provider for advice about wearing masks. Adaptations and alternatives should be considered whenever possible to increase the feasibility of wearing a mask or to reduce the risk of COVID-19 spreading.

Persons younger than two years old, anyone who has trouble breathing, anyone who is unconscious or incapacitated, and anyone who is otherwise unable to remove the face covering without assistance are exempt from wearing a face covering.

If a student or staff member does not have a face covering, one will be provided to them.

In order to comply with this guidance, schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school. Schools should develop protocols to provide a face covering to students who inadvertently fail to bring a face covering to school to prevent unnecessary exclusions. Schools should offer alternative educational opportunities for students who are excluded from campus.

## Staff

All staff must use face coverings in accordance with [CDPH guidelines](#) unless Cal/OSHA standards require respiratory protection.

We aim to ensure adequate supplies are available to support healthy hygiene behaviors. School sites will have the following available:

- Soap
- Tissues
- Face coverings / Face shields (staff)
- Hand sanitizer
- Medical grade cleaning supplies
- Plexiglass dividers in front offices and for Special Education assessments

Disposable masks should be placed in a bag marked for each day and stored between uses. They can be reworn for as long as they remain in good condition.

## Cleaning, Disinfecting, and Ventilation

The Grass Valley School District will be using cleaning products approved for use against COVID-19 by the Environmental Protection Agency (EPA).

- Use cleaning products approved for use against COVID-19 on the Environmental Protection Agency (EPA) approved list “N” and follow product instructions
- Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Provide employees training on manufacturer’s directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable
- Custodial staff who are responsible for cleaning and disinfecting school sites will be equipped with proper protective equipment including gloves, eye protection, respiratory protection and other appropriate protective equipment

The Grass Valley School District has plans in place to maximize custodial staff and are implementing daily schedules for practicable cleaning and disinfecting at school sites and on buses.

- A cleaning log will be displayed in each bathroom
- Elementary classrooms will have students wash their hands using the classroom sink. Classroom drinking fountains will not be accessible (water bottles can be filled)
- Clean and disinfect frequently-touched surfaces within schools daily, and throughout the day as practicable, by trained custodial staff as practicable
- Elementary playground equipment (balls, ropes, etc.) will be assigned to each class and used by that class only in a designated area. Equipment will be sanitized daily
- Sharing of objects and equipment, such as toys, games and art supplies will be limited to the extent practicable. Items will be cleaned and disinfecting between uses as practicable
- Cleaning and disinfecting guidelines will be established to ensure safe and correct application of disinfectant and to keep products away from children’s reach (stored in a space with restricted access)
- Shared computers and other equipment should be regularly wiped down throughout the school day as feasible
- Cleaning and sanitization supplies will be made available in the event a teacher desires to perform additional classroom cleaning/sanitization

### **Frequently Touched Surfaces**

High-touch areas such as door handles, light switches, sink handles, bathroom surfaces, tables, and desks will be cleaned daily, or more frequently as needed.

### **Ventilation**

The Grass Valley School District has replaced all HVAC system filters with MERV-13 filters, which are proven more effective against COVID 19. Filters will be changed every 3 months during times students are present. Air purifiers have been provided to spaces which can’t accept a MERV-13 filter. Fresh air into classrooms is accomplished via the HVAC system.

## Distancing Measures

### Outside the Classroom

Additional information will come from the individual schools.

The Grass Valley School District has reviewed and is implementing District-wide measures minimizing contact between students, staff, and families in the following areas where practicable:

- Entry and exit schedules for each school have been established
- Transportation seating considerations
- Reconfigured recess schedules and reducing sharing of equipment
- Reconfigured breakfast and lunch schedules where food is provided “to-go” style and outdoor spaces are maximized
- Minimizing the mixing of classes and congregate movement through hallways and common areas during passing periods
- Eliminating large gatherings on campus, i.e., in-person assemblies and school-wide events
- Campus access will be limited to staff, students, and parents/guardians on official business ONLY.

### Inside the Classroom

Educate students on developmentally appropriate physical distancing procedures.

Additionally we are committed to the following:

- Maximizing fresh airflow the extent possible
- Maximizing space between seating and desks to achieve a minimum of four to six feet of social distancing as practicable
- Minimize the mixing of classes as much as practicable, and limit small group interactions
- Minimize the sharing of materials and equipment as practicable. Each student will have their own tools as practicable. If materials and equipment must be shared, best efforts will be made to clean and disinfect between uses, and students will be continually practicing good hygiene habits such as hand washing and/or hand sanitizing

### Staff and Family Education

The Grass Valley School District is committed to train staff and provide educational materials, protocols, and resource lists for families in the following safety actions:

- Sanitation practices
- Safe practices for the use of Personal Protective Equipment (PPE)
- Physical distancing guidelines
- Proper usage and care of face coverings
- Screening practices
- COVID-19 specific symptom identification
- Mental health services and supports
- Information regarding COVID-19 leaves for staff (contact Human Resources)



### Daily Wellness Checks

Families, students and staff will be required to do a daily screening for symptoms of COVID-19 using screening protocols listed on the following pages before arriving at school or the bus stop. This includes the taking of temperatures.

### Stay Home When Sick

Staff and students should stay home when sick, not feeling well, or have come in close contact (CDC defines close contact as anyone who has been within 6-feet of an infected individual for at least 15-minutes, 2-days before illness onset) tested positive for COVID-19. Individuals who have a temperature of 100.4 and above must stay home.

### COVID-19 Symptoms Include

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus.

People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body pain
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. Health officials will continue to update this list as we learn more about COVID-19.

### Visitor Policy

Campus access will be limited to staff, students, and parents/guardians on official business ONLY.

Visitors will be permitted on campus by appointment only, and will be required to wear a face covering. Visitors will also need to complete the screening process. Visitors must avoid campus if they exhibit any COVID-19 symptoms.

# Student Daily COVID-19 Self/Guardian Checklist

Students should not be physically present on any Grass Valley School District campus or facility if any of the following symptoms are present. Additionally, students should not be physically present if they have been exposed to anyone with a confirmed positive COVID-19 test within the past 14 days.

## COVID-19 Symptoms Include:

- Fever (100.4 degrees or higher) or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. Health officials will continue to update this list as we learn more about COVID-19.



Fatigue



Aching muscles



Headache



Fever



Sore throat



Shortness of breath



Cough



Diarrhea

# Employee Daily COVID-19 Self-Checklist

## COVID-19 DAILY SYMPTOM CHECKLIST

- You do not always know which people have a chronic illness or underlying health condition that increases their risk for serious consequences from Covid-19. By monitoring your family members for symptoms and keeping your potentially sick family member home from school or work, you are helping to protect every child and adult in our community.
- If you are having difficulty with at home symptom checks or temperature taking, please contact your school to make other arrangements.

IF YOU ANSWER "YES" TO ANY OF THE BELOW QUESTIONS YOU MUST STAY HOME

Do you have any of the below symptoms? If you have any of these symptoms, please refer to the instructions on the back of this form for follow up instructions.	NO
Please record your temperature here _____	
• Is your temperature 100.4 F or greater?	
• Do you feel ill?	
• Cough	
• Difficulty breathing	
• Sore Throat	
• Congestion or runny nose	
• Muscle or Body Aches (not associated with exercise)	
• Fatigue	
• Headache	
• Chills	
• New loss of taste or smell	
• Nausea or Vomiting (unrelated to anxiety or eating)	
• Diarrhea	
<b>Have you been exposed to someone with Covid-19 in the past 14 days? If the answer to this question is "YES" then STAY HOME and CONTACT THE SCHOOL and Nurse Ettl immediately.</b>	

Revised 10/12/20 kb

Staff should not be physically present on any Grass Valley School District campus or facility if they have any of the following symptoms. Additionally, staff should not be physically present if they have been exposed to anyone with a confirmed positive COVID-19 test within the past 14 days

**By arriving at work/any Grass Valley School District campus or facility, staff members affirm they have not had, or been exposed to anyone with, any of the symptoms listed above in the past 14 days. Furthermore, staff agrees to wear a face covering.**

All cases reported under the "Exposure Guide for Schools" will be documented and tracked using the COVID-19 Work/School Screening Tool.



### **Students or staff\* who present with symptoms while at school:**

- Students will go to a designated triage room until they can be picked up by a parent or guardian
- Staff members must leave Grass Valley School District campuses or facilities and inform their supervisor prior to leaving
- Per State guidelines, Districts should recommend the individual experiencing symptoms take a COVID-19 test. Staff members will be directed to the Nevada County School Testing Site. Students can contact their physician or access the free OptumServe testing site at <https://lhi.care/covidtesting>
- If a student or staff member tests negative or has a doctors note, and are 3 days without symptoms, may return to school. Any exceptions will be directed by the district nurse.
- If a student or staff member is not able to produce a negative test or doctors note and no longer has symptoms, they may return to school 10 days after symptoms first appeared, and are 24 hours fever-free without fever-reducing medication
- School/classroom may remain open in consultation with public health officials

### **Students or staff\* who have had close contact with a confirmed COVID-19 case:**

- Students and Staff\* should not come to campus if they knowingly had close contact. Centers for Disease Control defines close contact as anyone who has been within 6 feet of an infected individual for at least 15 minutes, 2 days before illness onset with a confirmed COVID-19 case. If they come to campus, staff will be asked to go home and students will be kept in isolation, in a designated wellness room until they can be picked up by a parent or guardian
- Per State guidelines, Districts should recommend the individual experiencing symptoms take a COVID-19 test. Staff will be directed to the Nevada County School Testing Site. Students can contact their physician or access the free OptumServe testing site at <https://lhi.care/covidtesting>
- Quarantine for 14 days from last exposure. School work will be provided to students to complete during this time
- School/classroom may remain open in consultation with public health officials

*\*Staff should contact their supervisor immediately.*

*\*\*Staff leaves are in accordance with district policy and Families First Coronavirus Response Act (FFCRA) linked in the resource section.*

# CDPH COVID-19 Exposure Guide for Schools

Updated July 29, 2020

Measures that should be taken when a student, teacher or staff member:

- Has COVID-19 symptoms,
- Is a contact of someone infected, or
- Is diagnosed with COVID-19

	SCENARIO	ACTION	COMMUNICATION
1	<p>Student or staff with COVID-19 symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing):</p> <ul style="list-style-type: none"> <li>• Symptom Screening per CA <a href="#">School Sector Specific Guidelines</a></li> </ul>	<ul style="list-style-type: none"> <li>• Send home</li> <li>• Recommend testing (if positive, see #3. If negative, see #4)</li> <li>• School/classroom remain open</li> </ul>	<p><b>No action needed</b></p>
2	<p>Student or staff is a close contact** with a confirmed COVID-19 case</p>	<ul style="list-style-type: none"> <li>• Send home</li> <li>• Quarantine for 14 days from last exposure</li> <li>• Recommend testing (but will not shorten 14-day quarantine)</li> <li>• School/classroom remain open</li> </ul>	<p><b>Consider school community notification of a known contact</b></p>
3	<p>A student or staff with confirmed COVID-19 case infection</p>	<ul style="list-style-type: none"> <li>• Notify the local public health department</li> <li>• Isolate case and exclude from school for 10 days from symptom onset or test date</li> <li>• Identify contacts**, quarantine &amp; exclude exposed contacts (likely entire cohort (t) for 14 days after the last date the case was present at school while infectious)</li> <li>• Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14-day quarantine)</li> <li>• Disinfection and cleaning of classroom and primary spaces where case spent significant time</li> <li>• School remains open</li> </ul>	<p><b>School community notification of a known case</b></p>
4	<p>A student or staff person tests negative after symptoms</p>	<ul style="list-style-type: none"> <li>• May return to school 3 days after symptoms resolve</li> <li>• School/classroom remain open</li> </ul>	<p><b>Consider school community notification if prior awareness of testing</b></p>

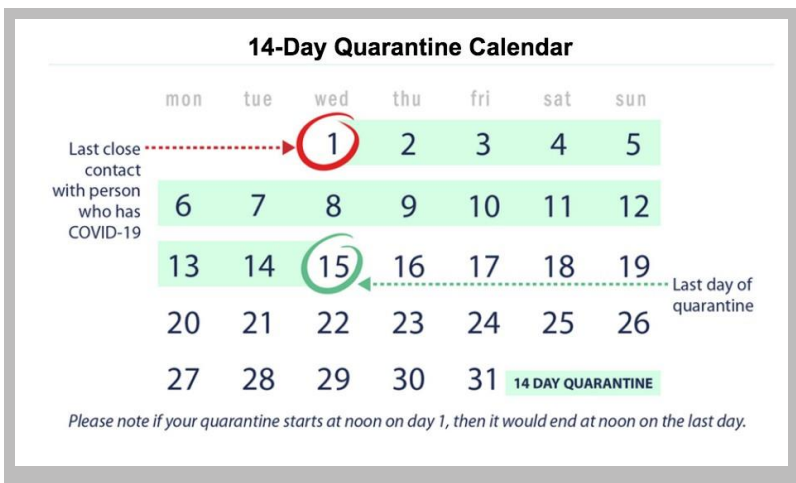
**\*\*WHO IS A CLOSE CONTACT?** A close contact is defined as a person who is <6 feet from a case for >15 minutes. In some school situations, it may be difficult to determine whether individuals have met this criterion and an entire cohort, classroom, or other group may need to be considered exposed, particularly if people have spent time together indoors.

**f WHAT IS A COHORT?** A cohort is a stable group with fixed membership that stays together for all courses and activities (e.g., lunch, recess, etc.) and avoids contact with other persons or cohorts.

## Students or Staff Who Have had a Confirmed COVID-19 Case

- The individual may return to campus 10 days after symptoms first appeared, are 24 hours fever-free without fever-reducing medication and symptoms have improved
- If an individual tests positive, but has had no symptoms, they may return to campus after 10 days have passed since the test
- Site administrators will identify school site contacts, quarantine, and exclude exposed contacts (likely the entire cohort) for 14 days after the last date the individual was present at school while infectious. Schoolwork will be provided to students during this time
- The guidelines recommend testing of contacts, especially those who are symptomatic. However, testing will not shorten the 14 day quarantine
- Disinfection and deep cleaning of classroom and primary spaces where the infected individual spent significant time will be conducted
- Schools may remain open in consultation with public health officials
- Families and staff will receive notifications if there was an infected individual at their school site

### 14- Day Quarantine Calendar



Source: Schools Reopening Recommendation Guidelines [www.cdph.ca.gov](http://www.cdph.ca.gov)

## Maintaining Healthy Operations

The Grass Valley School District is committed to maintaining healthy operations with an added emphasis on:

- Monitoring student absenteeism and the types of illnesses and symptoms experienced
- Monitoring staff absenteeism and have a roster of trained back-up staff
- Maintain communication systems that allow staff and families to self-report symptoms while maintaining confidentiality, as required by the Family Educational Rights and Privacy Act (FERPA) and state law related to the privacy of educational records
- Support students and families with a higher risk for severe illnesses by providing a distance learning option
- Communicate and consult with the Nevada CountyHealth Department to stay current with COVID-19 activity and guidance
- Identify a staff liaison(s) at each site to be responsible for responding to COVID-19 concerns

State and local health orders will be monitored to see if operational adjustments are needed.

The Grass Valley School District will seek guidance from local Public Health Officials if the need for partial or total closure of a classroom(s) or school(s) is necessary due to positive COVID-19 case(s) of staff, student(s), or visitor(s)/volunteer(s). The State and Public Health Officials may also order the partial or full closure of a school/ district due to the level of community spread.

The Grass Valley School District has contingency plans in place for the following instances if needed:

- Closing of a classroom
- Reducing the number of students on campus
- Closing of a specific school/site
- Transitioning to Distance Learning
- Communication plan for staff and community

State Guidelines for schools, state district or individual school closure is recommended based on the number of cases, the percentage of teachers/students/staff that are positive for COVID-19, and following consultation with the Local Health Officer. Individual school closures may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of students & staff are infected or potentially infected in a 14 day time period. This may also depend on the size and physical layout of the school.

The Local Health Officer may also determine school closure is warranted for other reasons, including results from public health investigations or other local epidemiological data.

### Frequently Asked Questions

#### **What is the State's criteria for closing a school?**

Individual school closures may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of students & staff are infected or potentially infected in a 14 day time period. This may also depend on the size and physical layout of the school.

#### **What is the State's criteria for closing a school district?**

A school district should close if 25% or more of schools in a district have closed due to COVID-19 within 14 days, and in consultation with the local public health department.

#### **If a school district/individual school is closed, when will it reopen?**

Districts will typically reopen after 14 days, in consultation with the local public health department.

If public health officials order total closure of schools, Grass Valley School District students will default to full distance learning with virtual instruction by their teacher. This model is 100% online and home-based.

#### **Does the State of California "Blueprint for Safer Economy" tiered system affect school opening and closures?**

No, the "Blueprint for Safer Economy" tiered system does not affect school opening and closures in Nevada County.

### Elementary Grades TK-8

Because of the large numbers of Chromebooks checked out to families, students may have limited access to shared devices while at school and will be assigned one device for the entire day when feasible. Students who have checked out a device for distance learning may be required to bring that device to school with them each day. During distance learning, devices will continue to be available for check-out if students do not have access to one at home. If a family did not check out a Chromebook and prefer to not have their student use a shared device, they can bring in a personal device (Bring Your Own Device - BYOD) to class. Please ensure devices are fully charged and ready for use. Any shared devices will be cleaned frequently.

### Internet Accessibility

All efforts will be made to ensure students have access to the Internet. Families that do not have access should contact their student's principal to ensure availability of a district mobile hotspot. The district will make every effort to ensure connectivity to all households, but supply is limited and may be reserved for those students who have no access. Other accessibility requests will be provided based on need with principal's input and guidance.





### Transportation During Phased School Reopening

Student's transportation needs were surveyed and names were collected off the district survey. Students will be grouped on routes according to need. If there is more need that bus capacity will allow, then a waiting list will be formed.

#### Loading and unloading of buses

- Load students onto the bus from “rear to front” and unload students from the bus “front to rear” to avoid students walking past each other
- Encourage students to maintain physical distancing while loading and unloading at school sites
- Encourage students to practice social distancing while waiting at bus stops

#### Seating and physical distancing

- Students will be physically distanced on bus benches
- Students must wear a face covering, unless exempt
- All bus drivers must wear a face covering, unless exempt, when physical distancing is not possible
- A supply of masks for each bus will be made available in the case a student does not have one
- Develop procedures for drivers to follow if the driver believes they are showing COVID-19 symptoms
- Notify families/students of the District's transportation process, including adjustments due to COVID-19

### SOCIAL DISTANCING



We believe it is in the best interest of students to provide as much normalcy as possible when school re-opens. To help address learning gaps, social-emotional health needs, emotional trauma, and the potential for needing to relearn basic socialization skills, we are prepared to meet students where they are academically, socially, and emotionally and offer additional support. These supports will be available in all learning models and they may be modified in their delivery and format. Examples of supports available are listed below.

### **Social-Emotional Supports**

- School-based counseling
- Suicide prevention training for all certificated staff
- Mental health therapies
- Positive Behavior Interventions & Supports (PBIS)
- Restorative practices
- Socio-emotional learning /curriculum

### **Academic Supports**

- Identification and prioritization of essential learning standards
- Formative assessments for learning gaps
- Tiered Levels of Support in small groups
- Added in person instructional time for identified students
- Web based supplemental support curricula in both English-Language Arts and mathematics

### **English Learners**

Designated English Language Development will be delivered during uninterrupted blocked times each day of the week. Integrated English Language Development will continue to be delivered in all content areas to ensure access to rigorous curriculum and success in standards of a story in both hybrid and distance learning models. English language support staff will also be available throughout the day to assist students and families in content area curriculum and digital platforms.

### **Special Education**

Instruction and services will be provided and incorporated within the same schedule and guidelines as general education. During Distance Learning, Individual Distance Learning Plans will be developed and shared with parents to document all supports and services, daily or weekly schedules, resources, platforms, and log-in information. Students will participate in daily live (synchronous) and asynchronous learning activities within the general education classroom and for specialized academic instruction and related services. Depending on class sizes and/or scheduling and the ability to ensure social distancing guidelines, students may attend additional in person instruction.

### Distance Learning

Distance Learning is the default for school closures due to COVID-19. In this model, students would remain home and participate in live (synchronous) and self-guided (asynchronous) learning throughout the regular instructional day with their teacher and classmates. For 2020-21, Grass Valley School District has reimaged and strengthened its Distance Learning program so as to provide more structure and continuity in learning for all students. The following standards have been established for Distance Learning per Senate Bill 98:

- **Daily Interaction Required.** Students will receive daily live interaction from their instructors.
- **Instruction Aligned with Grade Level Standards.** Students will proceed with instruction in current grade level standards, content, and objectives.
- **Regular Feedback, Assessment, and Grading.** Teachers will provide regular feedback on student work and be assessing and grading student performance.
- **Taking Student Attendance.** Teachers will be taking daily student attendance.
- **Minimum Instructional Requirements.** Students will receive a minimum amount of daily instruction which may be met by a combination of teacher instruction and independent work assigned.
  - 180 minutes per day for Transitional Kindergarten and Kindergarten
  - 230 minutes per day for grades 1-3
  - 240 minutes per day for grades 4-12
- **Preventing Disengagement.** Schools have plans to re-engage students who are absent from distance learning for more than three school days a week.
- **Checking Connectivity.** Students who do not have a device at home to participate in distance learning will be able to check-out a Chromebook from the District. Distribution information will be communicated directly from your school site. Chromebook check-out agreements, as well as internet hot spots are available for student use.
- **Weekly Engagement Records.** Schools will keep weekly engagement records noting how much synchronous (live) or asynchronous (independent) instruction a student has received.

## Hybrid Learning

<b>Grass Valley District Schedule - TK - 8th (Bell Hill, Margaret Scotten, Lyman Gilmore)</b>					
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>8:00 - 9:00</b>	Families complete health survey	Families complete health survey	Families complete health survey	Families complete health survey	Families complete health survey
<b>9:00 - 12:45*</b>	In-Person Hybrid Learning <b>Cohort A</b>	In-Person Hybrid Learning <b>Cohort A</b>	Online Instructional Support for <b>Cohort A, B, C</b>	In-Person Hybrid Learning <b>Cohort B</b>	In-Person Hybrid Learning <b>Cohort B</b>
<b>12:45-1:30</b>	Transition + Staff Lunch	Transition + Staff Lunch	Transition + Staff Lunch	Transition + Staff Lunch	Transition + Staff Lunch
<b>1:30 - 4:00*</b>	Online Instructional Support for <b>Cohort B, C and Prep</b>	Online Instructional Support for <b>Cohort B, C and Prep</b>	Online Instructional Support for <b>Cohort A, B, C and Prep</b>	Online Instructional Support for <b>Cohort A, C and Prep</b>	Online Instructional Support for <b>Cohort A, C and Prep</b>
<p><b>Cohort A&amp;B and in person, Cohort C is online only.</b></p> <p><b>*Instructional services for students working online, may occur synchronously with the in-person cohort based on teacher and student needs.</b></p> <p><b>*Classroom specific schedules will be shared by school sites.</b></p>					

### 1. Bell Hill Academy, Margaret G. Scotten, Lyman Gilmore Middle School - AA/BB

<b>Grass Valley Charter School Schedule - K - 8th</b>					
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>8:00 - 8:30</b>	Families complete health survey	Families complete health survey	Families complete health survey	Families complete health survey	Families complete health survey
<b>8:30 - 11:00</b>	In-Person Hybrid Learning <b>Cohort A</b>	In-Person Hybrid Learning <b>Cohort A</b>	In-Person Hybrid Learning <b>Cohort A</b>	In-Person Hybrid Learning <b>Cohort A</b>	Whole Crew Zoom with all three Cohorts
<b>11:00-12:30</b>	Transition + Staff Lunch	Transition + Staff Lunch	Transition + Staff Lunch	Transition + Staff Lunch	Transition + Staff Lunch
<b>12:30 - 3:00</b>	In-Person Hybrid Learning <b>Cohort B</b>	In-Person Hybrid Learning <b>Cohort B</b>	In-Person Hybrid Learning <b>Cohort B</b>	In-Person Hybrid Learning <b>Cohort B</b>	Student work time
<p><b>Cohort C (students engaged in Virtual Crew rather than Hybrid) will receive daily check-ins from grade level staff.</b></p>					

### 2. Grass Valley Charter School - AM/PM

## **Traditional Learning**

The traditional learning model is what we've always done in the Grass Valley School District, providing high, quality educational excellence in-person, five days weekly, for TK-8 students. Grass Valley School District is committed to returning to traditional learning as soon as it is safe for students and employees and allowable by local and state public health departments. We hope to be there with our students in the near future.

### Nutrition Services During Phased School Reopening

#### Bell Hill Academy, Lyman Gilmore Middle School, Margaret G. Scotten

- All students are eligible for free meals (lunch and breakfast) for the 2020-21 school year.
- Students will not be eating meals on campus or on the bus (Exception: essential worker care program).
- Students will be asked to indicate if they would like breakfast and lunch at the start of the school day.
- A pre-packaged lunch and next day breakfast will be provided for students who requested at Bell Hill Academy, Lyman Gilmore Middle School and Margaret G. Scotten.
- Food service staff will deliver items to each campus at least 1 hour before dismissal. Student lunches and breakfasts will be delivered to students and they can take them home.
- Off-track students/families can pick up at the central kitchen on Monday and Wednesday from 8am to 3pm. They will pick up three lunches and breakfasts.
- Central Kitchen address: 900 Golden Gate Terrace, Ste A, Grass Valley, CA 95945

#### Charter and Distance Learning Only

- All students are eligible for free meals (lunch and breakfast) for the 2020-21 school year.
- Five day meal packs are available for pick up from Central Kitchen 8:00am to 3:00pm on Mondays.
- Central Kitchen address: 900 Golden Gate Terrace, Ste A, Grass Valley, CA 95945

### Meal Preparation

- Staff to use disposable prep supplies, ie: aprons, gloves, masks, face shields, etc., whenever possible
- Staff will be trained on current health and safety protocols and employee expectations (ie: handwashing procedures)
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## Resources

- [Blueprint for a Safer Economy](#)
- [California Government - Masks and face coverings](#)
- [Grass Valley School District COVID-19 Resources](#)
- [Nevada County COVID-19 Resources](#)
- [Testing for COVID-19](#)
- [California Statewide COVID-19 Hotline When to Quarantine](#)
- [California Department of Public Health - COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year](#)
- [CAL OSHA Videos](#)
- [Nevada County - Public Health Exposure Guidance Flowchart](#)
- [Grass Valley School District COVID-19 Work/School Screening Tool](#)
- [Lista Diaria De Sintomas De COVID-19](#)
- [FFCRA Poster](#)
- [Staff Leave Flow Chart](#)



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